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10/28/77

APR 23 1979

THREE MILE ISLAND NUCLEAR STATION  
STATION ADMINISTRATIVE PROCEDURE #1009  
STATION ORGANIZATION AND CHAIN OF COMMAND

CENTRAL FILE

Table of Effective Pages

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| <u>Page</u>      | <u>Date</u> | <u>Revision</u> | <u>Page</u> | <u>Date</u> | <u>Revision</u> | <u>Page</u> | <u>Date</u> | <u>Revision</u> |
|------------------|-------------|-----------------|-------------|-------------|-----------------|-------------|-------------|-----------------|
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Unit 1 Staff Recommends Approval

Approval [Signature] Date \_\_\_\_\_  
Cognizant Dept. Head

Unit 2 Staff Recommends Approval

Approval [Signature] Date \_\_\_\_\_  
Cognizant Dept. Head

Unit 1 PORC Recommends Approval

C. E. Hartman Date 9-25-77  
Chairman of PORC

PORC comments of \_\_\_\_\_ included  
(date)

By \_\_\_\_\_ Date \_\_\_\_\_

Unit 2 PORC Recommends Approval

J. L. Seelinger Date 9/27/77  
Chairman of PORC

PORC comments of \_\_\_\_\_ included  
(date)

By \_\_\_\_\_ Date \_\_\_\_\_

Approved:

[Signature]  
Manager - Generation  
Quality Assurance

10/25/77 Approval

[Signature]  
Station Superintendent/  
Unit Superintendent

Date

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THREE MILE ISLAND NUCLEAR STATION  
STATION ADMINISTRATIVE PROCEDURE #1009  
STATION ORGANIZATION AND CHAIN OF COMMAND

TABLE OF CONTENTS

1.0 GENERAL

1.1 Purpose

1.2 Scope

1.3 References

2.0 RESPONSIBILITIES

2.1 Station Superintendent

2.2 Unit Superintendent

2.3 Supervisor of Operations

2.4 Shift Supervisor

2.5 Shift Foreman

2.6 Supervisor of Maintenance

2.7 Supervisor - Quality Control

2.8 Control Room Operator

3.0 REQUIREMENTS

3.1 Chain of Command When All Supervisory Personnel are Present at  
Station

3.2 Chain of Command When All Not Present

3.3 Minimum Requirements for Station Manning

4.0 ATTACHMENTS

Chain of Command Chart

## 1.0 General

### 1.1 Purpose

The purpose of this procedure is to define the onsite organization of the chain of command that will be responsible for the operation and maintenance of the Three Mile Island Nuclear Generating Station.

### 1.2 Scope

- 1.2.1 The Organization section of this procedure presents a development of the plant organization, which consists of five departments: Operations, Maintenance, Technical Support, Administration, and Quality Control.
- 1.2.2 The Chain of Command section defines the order of responsibility and authority for the various departments described in the organization for the following conditions: normal, emergency, and during the absence of supervisory personnel.

### 1.3 References

- (a) Unit 1 Technical Specifications - Section 6
- (b) Unit 2 Technical Specifications - Section 6
- (c) ANSI N18.7 Administrative Controls for Nuclear Power Plants
- (d) Site Emergency Plan AP 1004.
- (e) Radiation Protection Manual AP 1003
- (f) Security Plan 1005 series
- (g) Earthquake EP 1202 - 30 (Unit 1); EP-2202-3.3 (Unit 2)
- (h) Fire EP 1202 - 31 (Unit 1); EP-2202-3.1 (Unit 2)
- (i) Flood EP 1202 - 32 (Unit 1); EP-2202-3.2 (Unit 2)



(j) Organization Chart (attachment No. 1)

(k) Recall of Standby Personnel to Plant AP 1014

## 2.0 Responsibilities

### 2.1 Station Superintendent

The Station Superintendent is responsible for the safe, reliable, and efficient operation of the Station. He is responsible for compliance with the Unit operating licenses, technical specifications and all applicable regulations.

### 2.2 Unit Superintendent

The Unit Superintendent shall report directly to the Station Superintendent and shall assist him in the overall administration, operation, and maintenance of the facility. He shall assume the total responsibility of the facility in the Superintendent's absence. In addition, he may be delegated authority equivalent to the authority of the Station Superintendent. Such delegation shall be approved in writing by the Manager-Generation Division. The Unit Superintendent is responsible for the supervision of the technical support group. He provides the Operation and Maintenance Departments technical support in the areas of Nuclear Physics, Radiation Protection, Chemistry, Engineering, Training, and Evaluation of overall unit performance.

### 2.3 Supervisor of Operation

The Supervisor of Operations is responsible for directing the day to day operation of the unit. He reports directly to the Unit Superintendent and supervises the activities of the Shift Supervisors. The Supervisor of Operation coordinates operation related maintenance activities with the Supervisor of Maintenance.

APR 23 1979

#### 2.4 Shift Supervisor

The Shift Supervisor directs the activities of both Unit Shift Foreman and coordinates all interface of activities which effect both Units.

#### 2.5 Shift Foreman

The Shift Foreman is responsible for the actual operation of the Unit on his assigned shift. He directs the activities of the operators and auxiliary operators. The Shift Foreman on duty has both the authority and the obligation to shutdown the unit if, in his judgment, conditions warrant this action.

#### 2.6 Supervisor of Maintenance

The Supervisor of Maintenance reports to the Unit Superintendents and is responsible for organizing and conducting preventative and corrective maintenance. Operation related maintenance activities are coordinated with the Supervisor of Operations of each Unit.

#### 2.7 Supervisor - Quality Control

The Supervisor-Quality Control reports to the Manager-Operational Quality Assurance and is responsible for assuring the quality of all functions and activities governing nuclear safety related structures, systems and components.

#### 2.8 Control Room Operator

The Control Room Operator is responsible for the proper operation of the unit to which he is assigned, under the direction of the Shift Foreman. The Control Room Operator has the responsibility to believe and respond conservatively to instrument indications unless they are proven to be incorrect.

1009  
Revision 2  
06/21/77

APR 23 1978

### 3.0 REQUIREMENTS

#### 3.1 Chain of Command when all supervisory personnel are present at the station.

When all supervisory personnel are present at the station the chain of command will be as described on the attached organizational chart. Att. #1.



OCS 7  
APR 23 1979

3.2 Chain of Command when all supervisory personnel are not present at the site.

- 3.2.1 The Shift Supervisor will be in charge of all activities for the shift on both units. He may delegate some responsibility and authority to the respective Unit Shift Foreman. If non-supervised bargaining unit personnel are performing work during non-day-light hours, they will be administratively responsible to either the Shift Foreman or Shift Supervisor of the unit on which they are working.
- 3.2.2 The Shift Supervisor will direct and coordinate the activities which involve both units. Such activities include, but are not limited to, site security, and contacts for offsite assistance.
- 3.2.3 During an emergency condition, in which supervisory personnel are not immediately present, bargaining unit personnel shall confer with their first level foreman before initiating action, unless personnel and/or equipment safety is involved; in which case, bargaining unit personnel shall act and then inform their first level foreman of the conditions and actions taken. This includes bargaining unit, non-operating personnel who may be assigned to shift activities under the administrative direction of the Shift Supervisor/Shift Foreman.
- 3.2.4 A licensed Control Room Operator may trip the unit on which he is assigned without prior approval of the Shift Supervisor/Shift Foreman, if, in the operator's judgment, immediate tripping is required to prevent major damage to equipment or injury to personnel.

189 236

- 3.2.5 Whenever possible, during an emergency condition, the highest level of supervision who is onsite shall be immediately contacted, so that he may be aware of, and assume leadership in directing the emergency action which follows. Recall of standby personnel to the plant will be per Administrative Procedure AP 1014.
- 3.2.6 In the absence of the Station Superintendent from his normal work schedule, his duties will be fulfilled by the Unit Superintendent. If both the Station Superintendent and Unit Superintendent are to be absent from their normal work schedules, they will designate one of the department heads to act for them in their absence.
- 3.2.7 If the Supervisor of Maintenance, or Supervisor of Operations is absent from his normal work schedule, the Station Superintendent or the Unit Superintendent will determine if a replacement should be appointed. Such a replacement may come from the temporary appointment of lower supervisory personnel or a sharing of the absent party's duties by one of the other department heads, if a replacement is named.
- 3.2.8 If one of the first level foremen (other than the Shift Foreman in the Operations Department) is absent from his normal work schedule, the head of the department in which the absence occurs will determine if a replacement should be appointed. Such a replacement may be accomplished by the assuming of the first level foreman's duties by the department head or by the sharing of the absent foreman's



APR 23 1979

duties by one or more of the remaining first level foremen.

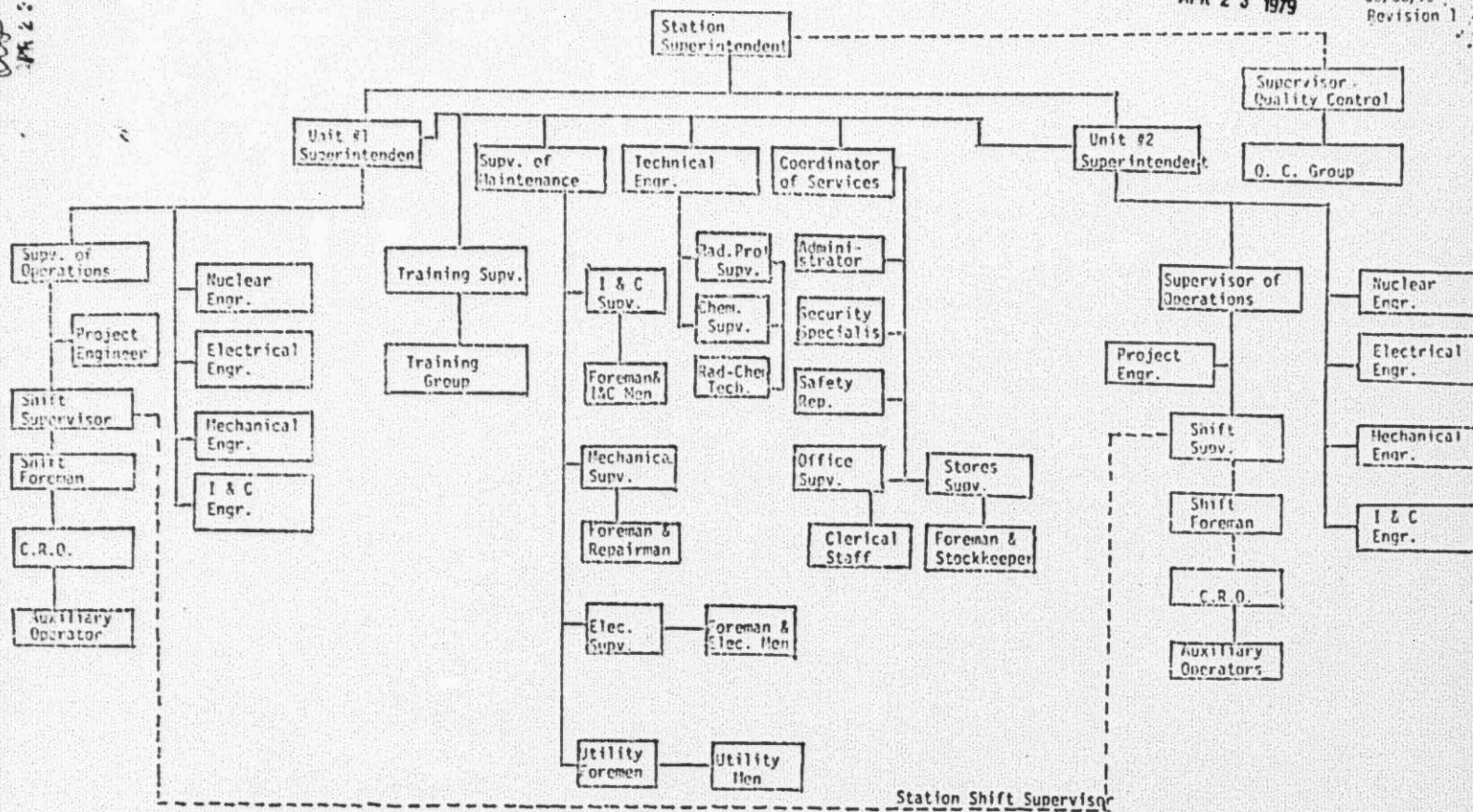
- 3.2.9 When an Operations Department Duty Shift Foreman or Duty Shift Supervisor is absent, a replacement will be assigned.

3.3 Minimum Requirements for Station Manning

- 3.3.1 The minimum requirements for station manning shall be at least those specified in the Technical Specifications section 6.

AP 1003

APR 23 1979

03/06/75  
Revision 1

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189 239

TMI DOCUMENTS

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189 229